

### VOLUNTEER ETHICS TEACHER

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#### POSITION DESCRIPTION

Do something life-changing and become a volunteer ethics teacher. You'll be rewarded with a unique development opportunity while helping children develop important skills for life.

If you have a rapport with children and an interest in learning and are available to run a short class at a set time each week, then ethics teaching may well be the volunteer opportunity for you.

**Overview:** Ethics teachers prepare and deliver approved Primary Ethics lesson materials to a class of between 8 and 22 students at their local school each week.

Classes are discussion-based, with ethics teacher as facilitator, and are designed to assist students in learning lifelong skills such as listening to each other's ideas, expressing their own opinion and making well-reasoned decisions.

**Hours:** This role requires up to 2 hours per week for approximately 35 weeks of the year during school term. Of this, approximately 30 minutes will be lesson delivery and the rest preparation and travel (a minority of schools have lessons of between 30 minutes and 1 hour). We ask that you commit to volunteer for at least one year to ensure continuity for the school and students.

**Location:** Lesson preparation takes place at home and lesson delivery is at your selected school.

#### Role and responsibilities

1. Prepare weekly lessons using the approved lesson materials developed by Primary Ethics:
  - Monitor and manage your lesson schedule using our online volunteer portal EVIE
  - Read through the lesson materials and background notes
  - Possibly print lesson materials and resources (e.g., illustrations for a story, photos).

2. Facilitate weekly classes with between 8 and 22 students (training provided):
  - Create a safe learning environment
  - Manage classroom behavior
  - Deliver lesson materials in accordance with training
  - Facilitate discussion around topics
  - Complete the brief weekly post-class reports to confirm the number of students in attendance and that you taught the lesson.
  
3. Complete and keep training and child safety compliance requirements up to date:
  - Complete initial training which includes online modules plus a 2-day face-to-face workshop or 14-hour completely online option, which includes 5 Zoom sessions and self-paced study
  - Complete annual child protection and other ongoing training as required
  - Liaise occasionally with the Classroom Support Team who will help you grow and develop in the role.
  
4. Understand and apply Primary Ethics and Department of Education policies to ensure the safety of children and the quality of the program. This includes:
  - Reading all communications from Primary Ethics (such as monthly volunteer bulletin emails) and keeping abreast of policy developments
  - Communicating with your Primary Ethics manager if you have any questions or concerns.

### Requirements

This role will suit you if you:

- Enjoy working with young people
- Have a strong interest in learning and willingness to acquire and apply new skills
- Are a confident computer user with access to a printer, email and the internet
- Can reliably commit to delivering a weekly ethics class at your nominated school

- Are an Australian citizen or permanent resident
- Speak English as your main language, or can demonstrate an English language proficiency equivalent to level 7 or above on IELTS.

### Support and management

Primary Ethics will provide you with online and face to face training and access to resources. As an ethics teacher you will report to the volunteer ethics coordinator at your school. They can answer your questions and offer guidance and support and they in turn have the support of your local regional or area manager.

Volunteering managers and support staff can also be contacted in our Sydney office from 9am-5pm, 5 days a week for any additional assistance.

### Selection Criteria

In determining your suitability for the role, Primary Ethics will consider:

- How well you can meet the responsibilities and requirements for the role
- Your willingness to adhere to program requirements to ensure class quality and child protection
- Your availability for the duration and frequency required by the role
- Any matters which may impact the integrity of Primary Ethics' program or its reputation
- Your commitment to helping children develop a lifelong capacity for ethical reflection and critical thinking.

Please note, all applicants are required to obtain a Working with Children Check and submit a criminal history check using the link we provide. Applicants with a criminal history involving minors, violence, sexual assault/indecency, fraud or serious drug-related matters are not eligible for a volunteering role with Primary Ethics.

If you have any further questions, please contact the Primary Ethics office on (02) 8068 7752 or email [info@primaryethics.com.au](mailto:info@primaryethics.com.au).

To apply, visit [primaryethics.com.au/volunteer](http://primaryethics.com.au/volunteer).